

QO ADVISORY #2023-001
SEALED TRANSCRIPTS FOR WAIVER SUPPORT COORDINATOR APPLICANTS
ACTION REQUIRED

EFFECTIVE DATE: AUGUST 10, 2023

Effective immediately, Qualified Organizations (QOs) are no longer required to send Waiver Support Coordinator (WSC) applicant's sealed transcripts directly to APD Regional Offices.

All WSC provider applicants must submit a sealed transcript to the QO as part of the application process. When the QO submits the WSC provider application to the Region, the QO owner can now send a **copy** of the transcript received from the educational institution, along with the signed attestation verifying that the original transcript was received by the QO from the educational institution.

Please ensure the transcript, provider application, and updated table of organization for the QO are all sent at the **same time**. Do **not** send items separately.